

**ELWOOD PUBLIC SCHOOLS  
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

**October 26, 2017**

**Elwood Middle School Library**

**Executive Session 6:00 p.m.**

**Public Session 7:30 p.m. (anticipated)**

***Meeting Will Be Live Streamed***

**AGENDA**

**A. CALL TO ORDER**

It is expected that the Board will move immediately into Executive Session to discuss personnel items and negotiations.

**B. RECONVENE INTO OPEN SESSION**

The Board will reconvene in open session at approximately 7:30 p.m.

**C. PLEDGE OF ALLEGIANCE – Board President**

**D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

**(TAB A)**

1. September 28, 2017 Business Meeting

**E. COMMENDATIONS**

This section of the agenda gives the Board of Education/Administration an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools.

Tonight the community honors the **Elwood School Board** for their service to the school district and the community.

Nancy Barkocy - 20 years of service/retirement

JoEllen McCarthy and Dr. Denise Toscano to publicly recognize Elwood for hosting nErd Camp Long Island on November 4, 2017

**F. BOARD RECOGNITION OF DONATIONS - None**

**G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Dr. Kenneth R. Bossert**

1. Student Liaison -- Emma Koster

**H. RESIDENTS' REMARKS**

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

- I. PRESENTATIONS**
1. Audit report presentation by Marianne Van Duyne, R.S. Abrams & Co., LLP, Certified Public Accountants (TAB B)
  2. Fund balance and reserve fund update (TAB C)
- J. DISCUSSION ITEMS**
1. NYSSBA Convention
- K. FINANCIAL MATTERS** (TAB D)
1. Recommend the Board acknowledge receipt for audit of the following:
    - a) Treasurer's Reports for the months ended June, July, August and September, 2017
    - b) Revenue Reports through September 30, 2017
    - c) Cash Flow Reports for general funds for the months of June, July, August and September, 2017
    - d) Budget Status Reports through September 30, 2017
    - e) Trial Balances Reports through September 30, 2017
    - f) Executive Summaries through September 30, 2017
    - g) School Lunch Fund report for the months of June, July, August and September, 2017
    - h) Extraclassroom Reports for the quarters ending June 30, 2017 and September 30, 2017
    - i) Claims Auditor Report for the month of September 2017
  2. Recommend the Board approve the budget transfers.
- L. ACTION ITEMS**
- BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:
1. **Personnel Agenda** -- as per attached (TAB E)
  2. **Special Education** (TAB F)
    - a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on May 9; September 18, 19; October 3, 4, 10, 11.
    - b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on September 20.
  3. Recommend the Board approve the following resolution: (TAB G)
 

***BE IT RESOLVED**, that the Elwood Board of Education accepts the Audit Report for the fiscal year ending June 30, 2017, as prepared by the firm R.S. Abrams & Co., LLP, Certified Public Accounts.*
  4. Recommend the Board approve the Corrective Action Plan for fiscal year ending June 30, 2017 Audit. (TAB H)
  5. **Business Agenda** -- as per attached (TAB I)
- M. ITEMS NOT LISTED ON AGENDA**
- N. COMMUNICATIONS** -- None
- O. RESIDENTS' REMARKS**
- Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- P. ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

October 26, 2017

---

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

---

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1--	Position Abolitions:	No Recommended Actions
P-2--	Position Creations:	No Recommended Actions
P-3--	Terminations/Excessed:	No Recommended Actions
P-4--	Leaves:	No Recommended Actions
P-5--	Resignations:	
	A) Instructional:	No Recommended Actions
	B) Civil Service:	
	1) <b>DANIELLE BARI</b>	
	Position	Paraprofessional
	Assignment	James H. Boyd Intermediate School
	Effective Date	October 17, 2017
	Reason	Resignation
P-6--	Tenure Appointments:	No Recommended Actions
P-7--	Other Appointments:	
	A) Instructional:	
	1) <b>ARTHUR SELTENREICH</b>	
	Position	Teaching Assistant
	Type of Appointment	Probationary
	Assignment	Elwood-John H. Glenn High School
	Effective Date	October 27, 2017
	Certification	Teaching Assistant Level I
	Expiration Date	October 26, 2021
	Tenure Eligibility	October 27, 2021
	Tenure Area	Teaching Assistant
	Salary	Teaching Assistant, Step 1
	Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

October 26, 2017

---

B) Civil Service:

1) **LU-ANN GRAZIANO**

Position	Senior Clerk Typist, Secretary to Director
Civil Service Title	Senior Clerk Typist
Type of Appointment	Full-time, 11 months
Assignment	Athletic Office, Elwood-John H. Glenn High School
Effective Date (on or about)	October 30, 2017
Prob. Expiration Date	January 21, 2018
Certification	Civil Service (Competitive Class)
Salary	Senior Clerk Typist, Secretary to Director, Step 10
Reason	Internal transfer

2) **SUSAN DISTEFANO**

Position	Senior Clerk Typist
Civil Service Title	Senior Clerk Typist
Type of Appointment	Full-time, 10 months
Assignment	Attendance Office, Elwood-John H. Glenn High School
Effective Date (on or about)	October 30, 2017
Prob. Expiration Date	Not applicable
Certification	Civil Service (Competitive Class)
Salary	Senior Clerk Typist, Step 9
Reason	Internal transfer

3) **DUKE LITCHMORE**

Position	Custodial Worker I (Nights)
Civil Service Title	Custodial Worker I
Type of Appointment	Permanent (Full-time, 12 months)
Assignment	Elwood Middle School
Effective Date (on or about)	October 30, 2017
Prob. Expiration Date	October 29, 2018
Certification	Civil Service (Labor Class)
Salary	Custodial Worker I (Nights)
Reason	To fill a vacant position on the Table of Organization

P-8-- Other:

- a) Recommend the Board of Education approve Kristen Karch, School Psychologist at the Elwood-John H. Glenn High School, as the advisor for the Extended School Day Social Skills Program. This program will meet on a weekly basis. Compensation is the professional development rate of \$66.00 per hour.
- b) Recommend the Board of Education approve Lisa Rosenthal, Special Education Teacher, as the advisor for the Extended School Day Social Skills Program at the Elwood Middle School. This program will meet on a weekly basis. Compensation is the professional development rate of \$66.00 per hour.

BOARD OF EDUCATION PERSONNEL ACTIONS

October 26, 2017

- c) Recommend the Board of Education approve Aeriell Clem and Luisa LaCorte, Teaching Assistants, as 1:1 Teaching Assistants for special needs students participating in after school activities. Compensation is their hourly rate of pay.
- d) Recommend the Board of Education approve the following Co-Curricular changes for the 2017-2018 school year:

<u>Name</u>	<u>School:</u>	<u>Co-Curricular Club:</u>	<u>Stipend:</u>	<u>Reason for change:</u>
Matthew McGuire	Middle	Robotics Club	\$5,356	club is 2x week, not 1x
Susanne Woods	Boyd	ENL Homework	\$4,276	club is 2x week, not 1x
Michael Austin	Glenn	Musical Sets/Design	-0-	Resigned

- e) Recommend the Board of Education approve the following employees as Mentors for the 2017/2018 school year. Compensation is \$500 per semester

<u>Name:</u>	<u>School:</u>	<u>Semester:</u>
Lisa Gorman	Elwood Middle School	October 16 through June 30
Louis Hanner	Elwood-John Glenn HS	First and Second Semesters
Jacqueline Musto	James H. Boyd Intermed.	First and Second Semesters
Keri Powell	Harley Avenue Primary	October through June 30
Beth Theodorellis	James H. Boyd Intermed.	October through June 30

- f) Recommend the Board of Education approve Nancy Barkocy, Secretary to the Superintendent, after she retires on October 30, 2017, to assist as needed in the training of the new Secretary to the Superintendent. Compensation is \$45.74 per hour. Mrs. Barkocy will also be paid this rate of pay for other special projects as needed and determined by the Superintendent for the 2017/2018 school year.
- g) Recommend the Board of Education approve Marianne Migut as the Independent Boys Swimming Supervisor/Coach for the three independent swimming representatives. Compensation is the chaperone rate of pay for a double event.
- h) Recommend the Board of Education approve Elizabeth Frey and Maria Gransasso for additional hours to assist special needs students participating in after school clubs at the James H. Boyd Intermediate School for the 2017/2018 school year. Compensation is their hourly rate of pay.
- i) Recommend the Board of Education approve the following assignment changes for paraprofessionals effective September 1, 2017. These changes are within the Table of Organization:

<u>Name:</u>	<u>School:</u>	<u>From:</u>	<u>To:</u>
Liza Martin (Para)	Harley Avenue	4.0 hours	4.75 hours
Jackie Doerzbacher (Para)	Harley Avenue	2.0 hours	2.83 hours
Ann Sellick	James Boyd	5.0 hours	5.75 hours
Elizabeth Frey	James Boyd	2.5 hours	5.0 hours

## BOARD OF EDUCATION PERSONNEL ACTIONS

October 26, 2017

---

- j) Recommend the Board of Education approve Laura Ioviero as an IBI Provider for the 2017/2018 school year. Compensation is the professional development rate of \$66.00 per hour.
- k) Recommend the Board of Education approve the attached schedule of Interscholastic Coaches for the winter season of the 2017/2018 school year.
- l) Recommend the Board of Education approve the attached Addendum to the Schedule of Substitute Teachers, Nurses and Support Staff for the 2017/2018 school year



Elwood Union Free School District  
Board of Education  
**BUSINESS AGENDA**  
**October 26, 2017**

- Key: Tab 1 - Contracts  
Tab 2 - Bid Awards  
Tab 3 - Health Service Contracts  
Tab 4 - Donations  
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

**TAB 1: CONTRACTS**

- a. Recommend the Board approve the agreement with **DEVELOPMENTAL DISABILITIES INSTITUTE** to provide educational services for children with disabilities for the 2017 summer session and the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **ST. CHARLES HOSPITAL** to provide athletic trainer services for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement with **FOUR WINDS TOURS & TRAVEL** related to the John H. Glenn Music Department trip to Philadelphia, PA from May 19-20, 2018; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the agreement with **LAKRETZ CREATIVE SUPPORT SERVICES, INC.** to provide professional development for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve the agreement with **PANTALENO PSYCHOLOGICAL SERVICES, PLLC** to provide professional development for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

**TAB 2: BID AWARDS** NONE

**TAB 3: HEALTH SERVICE CONTRACTS** NONE

**TAB 4: DONATIONS** NONE

**TAB 5: OTHER**

- a. Recommend the Board approve the **disposal request** dated September 14, 2017 of several maintenance vehicles due to condition.
- b. Recommend the Board approve the **disposal request** dated October 12, 2017 of various equipment and books at John H. Glenn High School library due to condition and/or relevancy.